

## Specialist - Quality Operations

Job ID  
REQ-10075469  
апр 14, 2026  
Индия

### Сводка

The Specialist - Quality Operations is expected to manager End to end Supplier / Vendor Quality Management activities.

### About the Role

#### Major accountabilities:

- Drafting of Annual Monitoring and Certification report for incoming materials.
- Drafting / Negotiation (if applicable) and Archival of Quality Assurance Agreement with Suppliers/Service providers.
- Evaluation and Management of Supplier Change Notifications (SCN) and Initiation of quality record for the applicable SCN.
- Drafting and Evaluation of Supplier's incoming materials Specification.
- Performing Quality Risk Assessment (QRA) for existing and new Suppliers / Service providers.
- Management of Supplier/ Material qualification and supplier related documentation.
- Preparation of regulatory statement for materials and finished products.
- Management Quality records, Support the Service Delivery team (SDT) with quality topics and 3rdPAP Management in TPRM (Third Party Risk Management) tool.
- Coordination with stakeholders in SIM (Supplier Information Management) approval process for Quality deliverables.
- Preparation of relevant contributing report for respective APQR section.
- Evaluation of change control tasks/ deviations related to supplier quality management.
- Audit preparation support, QARP and FURP Role for audit and CAPA Management.
- Responsible for the Functional representative activities.
- End to end deliverables for supplier / Vendor quality management activities as per the delegated task from the business partner.

#### Obligatory requirements:

- Education: M. Pharma / B Pharma / MSc or Equivalent from Reputed university.
- Experience: 8 Years of pharmaceutical Quality experience preferably in Supplier Quality Management area.
- Basic Project management skills
- English fluent, written and spoken.

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Дивизион

Operations

Business Unit

Other

Место

Индия

Сайт

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

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### **Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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